



COLLEGE OF SOCIAL SCIENCES AND PHILOSOPHY

University of the Philippines Diliman

Office of the Graduate Program

Phone: 981-8500 loc. 2438 E-mail: ogp@kssp.upd.edu.ph

ADMISSION REQUIREMENTS

1. Application letter addressed to:

**The Dean
College of Social Sciences and Philosophy
University of the Philippines
Diliman, Quezon City, Philippines**

This application letter is coursed through the Office of the Graduate Program. Please provide two copies.

2. Application form duly accomplished in **duplicate copy** with passport size (1.37 x 1.77 inches) photos and two extra photos. Please attach GWA certificate in the application form, **one original copy** and **one photocopy**.
3. **Official Transcript of Records** of undergraduate work (and graduate work, if any), **one original copy** and **one certified true copy of the original** and **one photocopy**.
4. Two copies of **Curriculum Vitae (CV)**.
5. **Birth Certificate (PSA authenticated)**, one original copy and two photocopies of the original.
Marriage Certificate (for married woman applicant), one original copy and two photocopies of the original.
6. **Three letters of recommendation** from former professors and/or employers with their evaluation of the applicants' potential for graduate work. The form is available at the Office of the Graduate Program. You may submit it along with the other documents as long as it is in a sealed envelope with the signature of the person who recommends you. OGP will not accept recommendation letter not in sealed envelope.
7. A non-refundable application fee of:
 - a. **Php 100.00** for Filipino citizens
 - b. **US \$25** for non-resident aliens.

The application fee should be paid at the Cashier's Office, Philippine National Bank, UP Campus. Foreign applicants sending their applications from abroad should enclose an **International Postal Money Order** for US \$25 (or equivalent amount in other currency) payable to: **University of the Philippines**. Please pay first before you submit all the requirements.

8. One to two-page description of research proposal (for doctoral applicants only).
9. For applicants whose native language is not English and/or who come from an Institution where the medium of instruction is not English: Certification of English language proficiency with **TOEFL score of: Internet based - 61 or better; Computer based - 173 or better and for Paper based - 500 or better**.
10. Other requirements that may be specified by the department/institute. Inquire from the department/institute concerned.
11. Applications mailed from outside the Philippines should be sent to the:

**Office of the Graduate Program
Attention: Admissions
College of Social Sciences and Philosophy
University of the Philippines
Diliman, Quezon City 1101, Philippines**